

Chief Directorate: Supply Chain and Facilities Management

Directorate: Demand and Acquisition Management; Sub-Directorate: Acquisition Management

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# **ADDENDUM 1**

APPOINTMENT OF SERVICE PROVIDER TO RENDER SECURITY GUARDING AND SPECIAL SERVICES IN EASTERN CAPE PROVINCE FOR THE DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM (DRDLR) FOR A PERIOD THAT WILL RESUME ON THE 01 SEPTEMBER 2019 UNTIL 31 AUGUST 2022.

Bid number: 5/2/2/1 - RDLR - 0027 (2019/2020)

## <u>Index</u>

- 1. Closing date for tender number RDLR 0027 (2019/2020) is hereby extended from 12 July 2019 until 19 July 2019.
- 2. On BID documents for technical queries the e-mail address

  <u>Dave.Kuhn@drdlr.gov.za</u> is incorrect, it must be <u>Davedan.Kuhn@drdlr.gov.za</u>
- 3. Pricing: Bidders to calculate actual days per month for that specific month from 1 September 2019 – 31 August 2022, over the 36 month period and this must include public holidays and Sundays. Prices per line item under offices to be included in sub –total column and when all sub - total prices per offices has been calculated the ALL INCLUSIVE SUB- TOTAL be calculated. This is for Grade C & B security officers needed.

# **ACCEPTANCE AND INCORPORATION OF ADDENDUM**

I/We confirm that I/we -

l/We accept that Addendum No 1 forms part of the Tender Docા	ments.
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-	1	1

			Bid's Page 2 of 20 Signature
Initial	s		
DAT	E	:	
			2
	IES OF WITNESSES OCK LETTERS)	:	1
			2
SIGI	NATURES OF WITNESSES	:	1
TEN	DERER'S FAX NO	:	
TEN	DERER'S TEL NO	:	
TEN	DERER'S ADDRESS	:	
NAM	IE OF TENDERER (BLOCK LETTI	ΞR	:S):
NAM	IE OF SIGNATORY (BLOCK LETT	EF	RS):
SIGI	NED ON BEHALF OF THE TENDE	RE	≣R:
(c)			ts and additions contained in this Addendum in umber: 5/2/2/1 - RDLR – 0027(2019/2020)
(b)	have fully considered this Addend		
(a)	have noted the contents of this Ac	dde	endum

Date:....

### ESTIMATED GUARDS REQURIED PER OFFICE BUILDING: EASTERN CAPE

# **ANNEXURE A**

#### SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES

N.B Please note that all rates should be inclusive of all direct cost such as ,Leave provision,Study Leave,Family respons leave,

Night shif allowance, provident fund, bonuses, COIDA, UIF, UNIFORM, etc

BEACON BAY, BEACONHURST S , RLCC EAST LONDON	STREET	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
Grade C	QUANTITY REQUIRED				
FOR A NORMAL DAY SHIFT - MON TO FRI	5		12	36 months	R
FOR A NORMAL NIGHT SHIFT - MON TO FRI	3		12	36 months	R
FOR A NORMAL DAY SHIFT - SATURDAYS	2		12	36 months	R
FOR A NORMAL NIGHT SHIFT - SATURDAYS	2		12	36 months	R
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R
FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R
AL	R				

SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES

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Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
FOR A NORMAL DAY SHIFT Mon-Sat	1		12	36 months	R
AL	L INCLUSIVE	SUB- TOTAL			
SECURITY OF	FICIALS IN CORP	ORATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
PSSC BLOCK H OCEAN TERR MOORE 1st FLOOR EAST LONDON	ACE	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
Grade C	QUANTITY REQUIRED				
FOR A NORMAL DAY SHIFT - MON TO FRI	3		12	36 months	R
FOR A NORMAL NIGHT SHIFT - MON TO FRI	1		12	36 months	R
FOR A DAY SHIFT ON SATURDAY	2		12	36 months	R
FOR A NIGHT SHIFT ON SATURDAY	1		12	36 months	R
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R

FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
ALI	R				
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
FOR A NORMAL DAY SHIFT Mon - Fri	1		12	36 months	R
ALL	INCLUSIVE	SUB- TOTAL			R
SECURITY OFF	CIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
PLRO and SPI BLOCK F OCEAN TERRA EAST LONDON	CE MOORE	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
Grade C	QUANTITY REQUIRED				
FOR A NORMAL DAY SHIFT - MON TO FRI	5		12	36 months	R
FOR A NORMAL NIGHT SHIFT - MON TO FRI	2		12	36 months	R
FOR A DAY SHIFT ON SATURDAY	2		12	36 months	R

FOR A NIGHT SHIFT ON SATURDAY	2		12	36 months	R
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R
FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R
ALL	R				
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R
ALL	. INCLUSIVE	E SUB- TOTAL			R
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
Surveyor General 11 Phillip Fram Chselhurst East london EAST LONDON	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE	
Grade C	QUANTITY REQUIRED				
FOR A NORMAL DAY SHIFT - MON TO FRI	2		12	36 months	R

	i	T			•
FOR A NORMAL NIGHT SHIFT - MON TO FRI	1		12	36 months	R
FOR A DAY SHIFT ON SATURDAY	2		12	36 months	R
FOR A NIGHT SHFT ON SATURDAY	1		12	36 months	R
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
ALI		R			
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	TIES
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R
ALL	R				
SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES					
3RD FLOOR 42 TERMINUS STREET EAST LONDON AMATHOLE District office  AMATHOLE District office  ALL INCLUSIVE HOURLY RATE PER GUARD SHIFT				CONTRACT DURATION	SUB- TOTAL AREA 2 RATE

Grade C	QUANTITY REQUIRED				
FOR A NORMAL DAY SHIFT - MON TO FRI	2		12	36 months	R
FOR A NORMAL NIGHT SHIFT - MON TO FRI	1		12	36 months	R
FOR A DAY SHIFT ON SATURDAY	2		12	36 months	R
FOR A NIGHT SHIFT ON SATURDAY	1		12	36 months	R
FOR A DAY SHIFT ON SATURDAY/PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
FOR A NIGHT SHIFT ON SATURDAY/PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
ALL	. INCLUSIVE	SUB- TOTAL			R
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 2 RATE
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R

#### **ALL INCLUSIVE SUB- TOTAL** SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES **66 RING ROAD, 2ND FLOOR INVESTEC ALL INCLUSIVE NUMBER OF HOURS** CONTRACT **SUB-TOTAL BUILDING, GREEN ACRES, RLCC HOURLY RATE PER** ALLOCATED PER **DURATION AREA 1 RATE GUARD** SHIFT **PORT ELIZABETH** QUANTITY Grade C **REQUIRED** 2 12 36 months FOR A NORMAL DAY SHIFT - MON TO FRI 12 36 months 1 FOR A NORMAL NIGHT SHIFT - MON TO FRI R..... 2 12 36 months FOR A DAY SHIFT ON SATURDAY 1 12 36 months FOR A NIGHT SHIFT ON SATURDAY FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ 1 12 36 months SUNDAYS FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ 1 12 36 months SUNDAYS R..... **ALL INCLUSIVE SUB- TOTAL**

SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES						
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 1 RATE	
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R	
AL	R					
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES	
40 BLAKE WAY ROAD MTHATHA, Di	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 3 RATE		
Grade C	QUANTITY REQUIRED					
FOR A NORMAL DAY SHIFT - MON TO FRI	2		12	36 months	R	
FOR A NORMAL NIGHT SHIFT - MON TO FRI	2		12	36 months	R	
FOR A DAY SHIFT ON SATURDAY	2		12	36 months	R	
FOR A NIGHT SHIFT ON SATURDAY	2		12	36 months	R	
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R	
FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R	

ALL	ALL INCLUSIVE SUB- TOTAL						
SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES							
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 1 RATE		
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R		
ALI	ALL INCLUSIVE SUB- TOTAL						
SECURITY OFF	ICIALS IN CORPO	ORATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES		
DEEDS OFFICE, BOTHA SIGCAU BU GROUND FLOOR ROOM 10 CNR LEYDES & OWENS STREET M	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 3 RATE			
Grade C	QUANTITY REQUIRED						
FOR A NORMAL DAY SHIFT - MON TO FRI	1		12	36 months	R		
FOR A NORMAL NIGHT SHIFT - MON TO FRI	1		12	36 months	R		
FOR A DAY SHIFT ON SATURDAY	1		12	36 months	R		
FOR A NIGHT SHIFT ON SATURDAY	1		12	36 months	R		
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R		

FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R		
ALL	R						
SECURITY OFF	ICIALS IN CORPO	ORATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES		
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 1 RATE		
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R		
ALI	ALL INCLUSIVE SUB- TOTAL						
SECURITY OFF	ICIALS IN CORPO	ORATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	TES		
133 ALEXANDRA ROAD, DEEDS KING WILLIAMS TOWN		ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 3 RATE		
Grade C	QUANTITY REQUIRED						
FOR A NORMAL DAY SHIFT - MON TO FRI	1		12	36 months	R		
FOR A NORMAL NIGHT SHIFT - MON TO FRI	1		12	36 months	R		
FOR A DAY SHIFT ON SATURDAY	1		12	36 months	R		
FOR A NIGHT SHIFT ON SATURDAY	1		12	36 months	R		

FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	1		12	36 months	R
ALL INCLUSIVE SUB- TOTAL					R
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 1 RATE
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R
ALI	INCLUSIVE	SUB- TOTAL			R
SECURITY OFF	ICIALS IN CORPO	DRATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	IES
22 STATION STREET, RLCC, SARS BUILDING, East London RLCC		ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 3 RATE
Grade C	QUANTITY REQUIRED				
FOR A NORMAL DAY SHIFT MON - FRI	1		12	36 months	R
			12	36 months	

FOR A NORMAL DAY SHIFT SATURDAYS	1		12	36 months	R	
FOR A NORMAL NIGHT SHIFT SATURDAYS	1		12	36 months	R	
FOR A NORMAL DAY SUNDAYS / PUBLIC HOLIDAYS	1		12	36 months	R	
FOR A NORMAL DAY SHIFT SUNDAYS / PUBLIC HOLIDAYS	1		12	36 months	R	
ALL	. INCLUSIVE	SUB- TOTAL			R	
SECURITY OFF	SECURITY OFFICIALS IN CORPORATE UNIFORM TO PROVIDE PHYSICAL SECURITY ACTIVITIES					
66 Prince Alfred Road Queenstown, District Offic	e	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 3 RATE	
Grade C	QUANTITY REQUIRED					
FOR A NORMAL DAY SHIFT - MON TO FRI	2		12	36 months	R	
FOR A NORMAL NIGHT SHIFT - MON TO FRI	2		12	36 months	R	
FOR A DAY SHIFT ON SATURDAY	2		12	36 months	R	
FOR A NIGHT SHIFT ON SATURDAY	2		12	36 months	R	
FOR A DAY SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R	

FOR A NIGHT SHIFT ON PUBLIC HOLIDAYS/ SUNDAYS	2		12	36 months	R
ALL INCLUSIVE SUB- TOTAL					R
SECURITY OFF	ICIALS IN CORPO	ORATE UNIFORM TO	PROVIDE PHYSICAL SEC	CURITY ACTIVIT	TIES
Grade B (Supervisor)	QUANTITY REQUIRED	ALL INCLUSIVE HOURLY RATE PER GUARD	NUMBER OF HOURS ALLOCATED PER SHIFT	CONTRACT DURATION	SUB- TOTAL AREA 3 RATE
FOR A NORMAL DAY SHIFT Mon-Fri	1		12	36 months	R
ALL INCLUSIVE SUB- TOTAL					R
SECURITY OFF	ICIALS IN CORPO	ORATE UNIFORM TO	PROVIDE PHYSICAL SE	CURITY ACTIVIT	TES
		GUARD HO	DUSES		
DESCRIPTION			UNIT COST	QUANTITY REQUIRED	SUB- TOTAL
GUARD HOUSE SUPPLY				5	R
ALL INCLUSIVE SUB- TOTAL				R	
SUMMARY					
1. BEACON BAY, BEACONHURST STREET , RLCCEAST LONDON (GRADE C)				R	

R
6
R
R
R
R
R
B
K
R

5. 3RD FLOOR 42 TERMINUS STREET EAST LONDON AMATHOLE District office (GRADE C)	R
5.1 3RD FLOOR 42 TERMINUS STREET EAST LONDON AMATHOLE District office (GRADE B)	R
· · ·	
6. 66 RING ROAD, 2ND FLOOR INVESTEC BUILDING, GREEN ACRES, RLCC	
PORT ELIZABETH (GRADE C)	R
6.1 66 RING ROAD, 2ND FLOOR INVESTEC BUILDING, GREEN ACRES, RLCC	
PORT ELIZABETH (GRADE B)	R
FORT ELIZABETTI (GRADE B)	
7 AO DI AKE WAY DOAD MITHATHA District office (CDADE C)	R
7. 40 BLAKE WAY ROAD MTHATHA, District office (GRADE C)	Λ

	Т
7.1 40 BLAKE WAY ROAD MTHATHA, District office (GRADE B)	R
8. DEEDS OFFICE, BOTHA SIGCAU BUILDING, GROUND FLOOR ROOM 10	
CNR LEYDES & OWENS STREET MTHATHA (GRADE C)	R
8.1 DEEDS OFFICE, BOTHA SIGCAU BUILDING, GROUND FLOOR ROOM 10	
CNR LEYDES & OWENS STREET MTHATHA (GRADE B)	D
CIN LETDES & OWENS STREET WITHATHA (GRADE B)	R
9. 133 ALEXANDRA ROAD,	
	R
KING WILLIAMS TOWN (GRADE C)	N
O 4 22 ALEVANDRA BOAR	
9.1 33 ALEXANDRA ROAD,	<b>D</b>
KING WILLIAMS TOWN (GRADE B)	R

10. 22 STATION STREET, RLCC, SARS BUILDING, East London RLCC (GRADE C)	R
10. 22 STATION STREET, RECC, SARS BUILDING, East LUIDUIT RECC (GRADE C)	R
11. 66 Prince Alfred Road	P
Queenstown, District Office (GRADE C)	R
11.2 66 Prince Alfred RoadQueenstown, District Office (GRADE B)	R
12. GUARD HOUSES ALL INCLUSIVE SUB- TOTAL	R
EASTERN CAPE TOTAL COST OF THE PROJECT (VAT INCLUSIVE)	
	R
TOTAL EXCLUDING VAT	
	R

VAT @15%	Rn/a
GRAND TOTAL COST FOR THE PROJECT	R

NB• Overhead expenses should be inclusive of the following: Profit, Inspectors, Relievers, Vehicles per Province, Control Room, Detection Equipment, handheld Radio's and spare batteries, Base Radio, Flashlights, All Security related equipment such as Equipment, Baton, Handcuffs, Pocketbook, Uniform, and Registers